

Jeff M. Williams, MD  
Board Certified Gastroenterologist



Main Office  
3320 Old Jefferson Road  
Building 400  
Athens, GA 30607  
(706) 613-1625 Phone  
(706) 613-1629 Fax

## **Financial Policy**

You are financially responsible for deductibles, co-insurance, copays, or any amount not paid, not covered or denied by your insurance carrier for our office. These payments will be due before the day of your procedure. Please be prepared to make this payment or your procedure will be rescheduled until further arrangements are made. As a courtesy to you, Athens Gastroenterology Association will call and verify your coverage, and will pre-certify your procedure with your carrier.

It is your responsibility, as a patient, to be aware of your coverage and how your plan works. Please remember that the policy is between you and your insurance carrier. If you have questions about your policy, call your insurance company for a detailed explanation of outpatient surgery benefits. Endoscopy procedures are considered to be a non-invasive, outpatient surgery by federal guidelines, and are not an office procedure.

Should you have any questions, please call the billing department at (706) 613-1625.

### **Athens Gastroenterology Association, PC**

I have read and agree to the above financial agreement.

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Patient name

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Date of birth

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Patient signature

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Today's date

Commerce  
Northridge Specialty Clinic  
209 Mercer Place  
Commerce, GA 30529

Greensboro  
Tender Care Clinic  
803 South Main Street  
Greensboro, GA 30642

Lavonia  
St. Mary's Sacred Heart  
367 Clear Creek Drive Suite 2003  
Lavonia, GA 30553

Hartwell  
Hartwell Family Practice  
229 Athens St.  
Hartwell, GA 30643